



BLOCK PARTY STREET CLOSURE CHECKLIST

Block Party Street Closure – Non Profit or Other Application Checklist

- Have the name of the group requesting the block closure.
- Have information on if the closure is for a public or private event.
- Make application a minimum of 2 weeks prior to the event.
- Have the dates and times of the event ready.
- Have the specific information of the activities that will take place on the street.

Submittal Requirement in PDF Format

- Block Party Map – Map shall clearly show which block will be closed for the private party. Street names are required on the map. Also, show the locations of the intersections for barricade placement.
- Block Party Street Closure Neighborhood Consultation Form – Signed by each residence and/or business whose access will be affected by the proposed street closure. This form is available under the Documents tab on the public portal.

Upload digital submittals after application has been submitted on the portal.

