



ELIGIBLE WIRELESS COMMUNICATION
FACILITY MODIFICATION APPLICATION
Supplemental to Building Permit Application

OFFICIAL USE ONLY

Case #: _____ Master File #: _____ Date: _____
Received By: _____ Project Planner: _____ Related Cases: _____

PROJECT NAME: _____

Project Address: _____

Authorized Person Name: _____ Title: _____
Mailing Address: _____ City: _____ State: _____ Zip _____
Phone Number: _____ E-mail Address: _____

Applicant Name: _____ Legal/dba Name: _____
Washington Tax No: _____
Mailing Address: _____ City: _____ State: _____ Zip _____
Phone Number: _____ E-mail Address: _____

Property Owner: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____

Project Description: _____

Provide one (1) additional set of plans as required by the building permit application with the following information:

For Eligible Facilities Modification plans subject to Section 6409 of the Spectrum Act:

- Provide legal and dba names, mailing address, Washington tax number, and contact phone number(s) of Applicant.
 - a. If a corporation, the name and address of the registered agent of Applicant in Washington State, and the state of incorporation of Applicant.
 - b. If Applicant is an entity, other than a corporation, such as a Partnership or Limited Liability Company, the names and business addresses of the principals.

- Provide an assertion that the proposed eligible facilities modification is subject to review under Section 6409 of the Spectrum Act.

If the applicant is not the owner or person in control of the eligible support structure and/or site, the following shall be required:

- An attestation that the owner or person in control of the eligible support structure and/or site has consented to the proposed eligible facilities modification. If the eligible support structure is located in a public right-of-way, the applicant must also attest that applicant has authorization to install, maintain and operate transmission equipment in, under and above the public right-of-way.

If the applicant proposes an eligible facilities modification involving collocation of transmission equipment or the replacement of transmission equipment, the following shall be required:

- Complete copies of the underlying land use approvals for siting of the tower or base station proposed to be modified, establishing that, at the time of submittal of the application, such tower or base station constituted an eligible support structure.

If the applicant proposes an eligible facilities modification that will result in an increase in height of the eligible support structure, the following shall be required:

- Record drawings, as-built plans, or the equivalent, showing the height of the eligible support structure, (a) as originally constructed and granted approval by the City or other applicable local zoning or similar regulatory authority, or (b) as of the most recent modification that received city, or other local zoning or regulatory approval, prior to the passage of the Spectrum Act, whichever height is greater.

If the applicant proposes an eligible facilities modification to an eligible support structure, which structure, or proposed modification of the same, is subject to pre-existing restrictions or requirements imposed by a reviewing official or decision-making body pursuant to authority granted under the City Code, or an ordinance or a municipal code of another local government authority, the following shall be required:

- A copy of the document (e.g., *conditional use permit*) setting forth such pre-existing restrictions or requirements together with a certification that the proposed eligible facilities modification conforms to such restrictions or requirements; provided that, such certification shall have no application to the extent the proposed eligible facilities modification relates solely to an increase in height, increase in width, addition of cabinets, or new excavation, that does not result in a substantial change in the physical dimensions of the eligible support structure.

If the applicant proposes an eligible facilities modification to an eligible support structure, which structure, or proposed modification of the same, is subject to pre-existing concealment restrictions or requirements, or was constructed with concealment elements, the following shall be required:

- Applicant shall set forth the facts and circumstances demonstrating that the proposed modification would not defeat the existing concealment elements of the eligible support structure. If the proposed modification will alter the exterior dimensions or appearance of the eligible support structure, applicant shall include a detailed visual simulation depicting how the eligible support structure will appear after the proposed modification is complete. The visual simulation shall depict to scale the eligible support structure in relation to the trees, landscaping and other structures adjacent to, or in the immediate vicinity of, the eligible support structure.

If the applicant proposes an eligible facilities modification that will protrude from the edge of a non-tower eligible support structure, the following shall be required:

- Record drawings, as-built plans, or the equivalent, showing at a minimum the edge of the eligible support structure at the location of the proposed modification.

If the applicant proposes a structural modification to an eligible support structure, the following shall be required:

- A technical report by a qualified engineer accredited by the State of Washington demonstrating that the eligible support structure with the proposed modifications will comply to applicable structural, electrical and safety codes. The City may retain the services of an independent technical expert to review, evaluate, and provide an opinion regarding the applicant's demonstration of compliance.

If the applicant proposes a modification requiring excavation, installation of new equipment cabinets, or any other activities impacting or altering the land, existing structures, fencing, or landscaping on the site, the following shall be required:

- A detailed site plan and drawings, showing (a) the location, elevation and dimensions of the existing eligible support structure, (b) the location, elevation and dimensions of the existing transmission equipment, (c) the location, elevation and dimensions of the transmission equipment, if any, proposed to be collocated or that will replace existing transmission equipment, (d) the location, elevation and dimensions of any proposed new equipment cabinets and the intended use of each, (e) any proposed modification to the eligible support structure, (f) the location of existing structures on the site, including fencing, screening, trees, above- and underground utilities, and other significant site features, and (g) the location of any areas where excavation is proposed showing the elevations, depths, and width of the proposed excavation and materials and dimensions of the equipment to be placed in the area excavated.
- Copies of any previous environmental documents prepared for the site.