

Commercial Final Inspections Process

NEW!

01



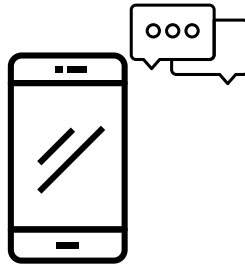
Before you call, visit our online permit center and ensure **all** ...

- Required permits were issued
- Permits are signed off
- Permits are paid in full

olympiawa.gov/permitportal

Check

02



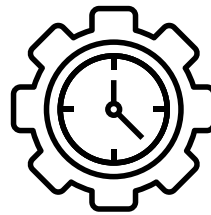
Call **360.753.8314** to request a final inspection

- Staff will verify all permits were issued and paid
- You will be contacted **within 24 hrs** if there are outstanding fees. You must call to reschedule, once all fees are paid

Call

Final inspection scheduling

- The inspector will determine if a pre-final inspection is required
- You will be contacted **within 48 hrs** to schedule an inspection or provided info why a inspection cannot be scheduled



03

Inspection

The day of your final inspection

- **Approved** - a certificate of occupancy is available for download no later than 5 pm
- **Denied** - cause and actions required available no later than 5 pm



04

Certificate