



SHORELINE GENERAL LAND USE FOR JARPA

OFFICIAL USE ONLY

Case #: _____ Master File #: _____ Date: _____

Received By: _____ Related Cases: _____ Project Planner: _____

- Shoreline Exemption
 Shoreline Conditional Use Permit
 Shoreline Substantial Development Permit
 Shoreline Master Program Amendment
 Shoreline Variance

Agency application to be attached:

- Joint Aquatic Resource Permit Application (JARPA) Form

Most current version go to:

http://www.epermitting.wa.gov/site/alias_resourcecenter/jarpa_jarpa_form/9984/jarpa_form.aspx

Applicant: _____ **Phone:** _____

Mailing Address: _____ **City** _____ **St** _____ **Zip** _____

Email Address: _____

Project Name: _____ **Tax Parcel No.** _____

Project Address: _____

Section/Township/Range: _____ **Total Acres:** _____

Zoning: _____ **Shoreline Designation:** _____ **Water Body (if any):** _____

If applicable, please Initial: _____

I understand that for this type of application, **the applicant is required to pay actual Hearing Examiner costs**, which may be higher or lower than any deposit amount. I hereby agree to pay any such costs.

I affirm that all answers, statements, and information submitted with this application are correct and accurate to the best of my knowledge. I also affirm that I am the owner of the subject site or am duly authorized by the owner to act with respect to this application. Further, I grant permission from the owner to any and all employees and representatives of the City of Olympia and other governmental agencies to enter upon and inspect said property as reasonably necessary to process this application. I agree to pay all fees of the City that apply to this application.

Print Name

Signature

Date

REQUIRED CHECKLIST ATTACHMENTS (All documents are to be submitted electronically with two hard copies)

- Title company-certified list of adjacent property owners within 300 feet. (see note below)
- All fees, including supplemental review fees.
- All Shoreline Substantial Development Permit applications shall be accompanied by a Drainage Control Plan. (See Chapter 3 of Volume I, of the City of Olympia Drainage Design and Erosion Control Manual.)
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All required submittal materials, reports, plans, documents and applications shall be provided in electronic format, provided on a USB drive and

- 2 complete hard copy sets of all required materials, reports and documents and
- Provide the original signed application(s) along with the scanned electronic copy.

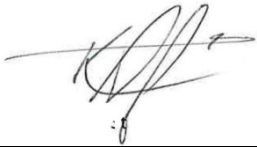
If your application requires a certified property owner list to be submitted:

1. Contact a title company to obtain a certified list of all property owners of record of real property within 300 feet of the boundaries of subject property.

Certification may be done on a cover sheet included with the list. The certification should include, at minimum: 1) the name of the title company, 2) the date the mailing list was prepared, 3) the name and signature of the person who prepared it, and 4) the total number of records.

2. The list shall include each property owner's complete mailing address and all tax parcel number(s) for the subject property or properties within the 300 feet. **Submit the list on a flash drive or memory stick in Excel worksheet format.** [Note: Parcel numbers are 11 digits each]
3. The list shall be submitted to the city as a hard copy set and an electronic copy in Microsoft excel format.

This form has been approved for use by the Olympia Community Planning and Development (CPD) Department.



Keith Stahley, Director,
Community Planning and Development

12/1/2016

Date