



RESIDENTIAL DEMOLITION PERMIT CHECKLIST

The following information will need to be gathered prior to applying for a commercial demolition permit (will be needed to fill out the online form):

1. Applicant Information-name and contact information (phone, address, and email).
2. Owner and Contractor Information (phone, address, and email).
3. Site Information of all parcels involved:
 - a. site address
 - b. assessor's tax parcel number
4. Building Height.
5. Number of Stories.
6. Building Square Footage.
7. Square Footage per floor.
8. If there is a basement
9. Basement Square Footage

The following documents meeting the Document Submission Standards (see handout for information) will need to be uploaded within two (2) business days of completing the online application. Failure to do so may result in cancellation of the application.

1. Site Plan –
2. Construction Stormwater Pollution Prevention Plan (C-SWPPP)
3. ORCAA Response Letter
4. Demolition Scope and Schedule of Work

Application Expires in 180 Days

No person shall perform any work on any building or structure adjacent to a public way in general use by the public for pedestrian travel unless the pedestrians are protected as per Section 3303.2 of the International Building Code.