



PRELIMINARY BINDING SITE PLAN

OFFICIAL USE ONLY

Case #: _____ Master File #: _____ Date: _____
 Received By: _____ Related Cases: _____ Project Planner: _____

Submit with a General Land Use Application with this application.

Binding Site Plan Name: _____
 Name of Applicant: _____
 Mailing Address: _____
 City, State and Zip: _____
 Phone Number(s): _____
 E-Mail Address: _____
 Surveyor: _____
 Mailing Address: _____
 Total Number of Lots: _____

Lot #	Size of Lot (sq. ft.)	Proposed Land Use	Lot #	Size of Lot (sq. ft.)	Proposed Land Use
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Does property have street frontage? Yes No
 If so, which? City County State Private
 Name of street frontage: _____
 Width of adjacent right-of-way: _____
 Length of adjacent right-of-way: _____
 What is the width and length of any proposed new street right-of-way?
 Length: _____ Width: _____
 If the property is accessed by private road, how many other parcels are accessed by this road, including vacant parcels?
 Total acreage of contiguous same ownership: _____

Applicant Signature: _____ Date: _____

Format for preliminary binding site plan

Preliminary binding site plans shall:

1. Indicate in large print the title "Binding Site Plan" and the name of the proposed development;
2. Be drawn on paper having dimensions of 18" by 24" at a horizontal scale between 1" = 20' and 1" = 100' that is represented graphically;
3. Include a north arrow and indicate a plan preparation date;
4. Contain a legal description;
5. Bear the seal of a registered land surveyor or registered professional engineer licensed to practice in the state.

A Preliminary Binding Site Plan application shall include all information required for Land Use Review, and:

1. General Land Use Application – Refer to the General Land Use Application for Submittal requirements.
2. Submit an electronic copy and 5 large size prints of the Binding Site Plan Maps, containing the following information:
 - Location and dimensions of existing and proposed site ingress and egress.
 - Layout and dimensions of internal vehicular and pedestrian circulation system.
 - Location, area and dimensions of proposed lots.
 - Layout and dimensions of emergency access to each lot.
 - Proposed land uses for each lot.
 - New and replaced hard surfaces, pollution generating hard surface, vegetated pervious land cover, and retained natural vegetated area coverage for each lot and the project site.
 - Location and dimensions of existing and proposed buildings or proposed building envelopes and the distances from property lines.
 - Location and dimensions of existing (to remain) and proposed landscape areas.
 - Location and dimensions of existing and proposed stormwater drainage and retention areas;
 - Location and dimensions of existing (to remain) and proposed parking areas; and location of existing and proposed utilities.
3. An Environmental Checklist, unless exempt from the State Environmental Policy Act.
4. Soil and Vegetation Protection Areas. A Soil and vegetation plan may be required and must meet all applicable requirements of OMC 16.60.

This form has been approved for use by the Olympia Community Planning and Development (CPD) Department.



Keith Stahley, Director,
Community Planning and Development

12/1/2016

Date