



RESIDENTIAL REMODEL PERMIT CHECKLIST

Remodel (interior work), repair, replacement

***If your project will require square footage to be added to the existing building, please use the Residential Addition permit.**

*** See Building Code section below to see which types or construction are exempt from permit requirements.**

A residential remodel can be any of the following items;

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| Kitchen Remodel | Foundation Repair |
| Bathroom Remodel | Foundation Replacement |
| Porch or Deck Replacement (same footprint) | Other Minor Repair or Remodel |
| Porch or Deck Repair | Underfloor Repair (post, beam, joists) |
| Chimney Repair | |

Submittal Requirements

- Architectural Plans
- Structural Calculation Report (Stamped)
- Engineered Structural Drawings (Stamped)
- Site Plan (Required for porch or deck construction)

If you have questions about submittals needed, please call 360.753.8314.

Technology Fee – 3.9% on all Land Use, Engineering and Building permit & plan review fees

SECTION R105

PERMITS

R105.1 Required.

Any owner or owner’s authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building official and obtain the required permit.

R105.2 Work exempt from permit.

Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for the following:

Building:

1. One-story detached accessory structures, provided that the floor area does not exceed 200 square feet (18.58 m2).
2. Fences not over 7 feet (2134 mm) high.
3. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top

of the wall, unless supporting a surcharge.

4. Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons (18 927 L) and the ratio of height to diameter or width does not exceed 2 to 1.
5. Sidewalks and driveways.
6. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
7. Prefabricated swimming pools that are less than 24 inches (610 mm) deep.
8. Swings and other playground equipment.
9. Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.
10. Decks not exceeding 200 square feet (18.58 m²) in area, that are not more than 30 inches (762 mm) above grade at any point, are not attached to a dwelling do not serve the exit door required by Section R311.4.