



VARIANCE, UNUSUAL USE, REASONABLE USE EXCEPTIONS APPLICATION

OFFICIAL USE ONLY

Case #: _____	Master File #: _____	Date: _____
Received By: _____	Project Planner: _____	Related Cases: _____

Attached with General Land Use Application

- Variance, OMC 18.66.020
 Unusual Use, OMC 18.66.040
 Reasonable Use Exception, OMC 18.66.040

Copies of the City of Olympia codes referenced above are available on request and on the website, olympiawa.gov

PARKING VARIANCE: A different form is to be used to apply for a variance from the standard number of parking spaces.

Name of Applicant: _____

Project Name: _____

VARIANCE, UNUSUAL USE, REASONABLE USE EXCEPTION, or MODIFICATION APPLICATION

Variance, Unusual Use, or Reasonable Use Exception Application, or request to modify any prior approval shall include all of the content of a **General Land Use Application**, and:

1. A statement, which may be accompanied by maps or illustrations, describing the purpose of the modification, variance or exception, the specific standard or provision from which any variance or exception is sought, the extent of the variance or exception sought, and the reasons or justification in support of the modification, variance or exception.
2. Submit a list of all property owners within a 300-foot radius of the property boundaries. This list must be prepared and certified by a title company. Staff will use this list to provide notice.

Note: Any variance sought which is associated with a subdivision application must accompany that application.

Applicants are required to post the project site with a sign provided by the City within seven days of this application being deemed complete. Please contact City staff for more information.

This form has been approved for use by the Olympia Community Planning and Development (CPD) Department.



12/1/2016

Keith Stahley, Director,
Community Planning and Development

Date